



COMMONWEALTH OF THE NORTHERN MARIANA ISLANDS
CIVIL SERVICE COMMISSION

OFFICE OF PERSONNEL MANAGEMENT

P.O. BOX 5153 CHRB, SAIPAN, MP 96950-5153

CSC TEL NO: (670) 233-1606 | FAX NO: (670) 233-4096

OPM TEL. NO: (670) 234-6925 / 6958 | FAX NO. (670) 234-1013



JOSEPH PATRICK FITIAL
Chairperson, CSC

CSC website: <http://www.cnmiscsc.net> | OPM website: <http://opm.cnmi.gov>

JOSEPH M. PANGELINAN
Director of Personnel

EXAMINATION ANNOUNCEMENT NO: 26-040

OPENING DATE: 08/11/2026

CLOSING DATE: 08/25/2026

This examination is for the purpose of developing an Open Competitive and Promotional Eligible list. It is the policy of the Commonwealth of the Northern Mariana Islands that the personnel system will be applied and administered according to the principle of equal opportunity for all citizens and nationals as defined by the Northern Marianas Commonwealth Constitution regardless of age, race, sex, religion, political affiliation or belief, marital status, disability or place of origin.

POSITION AND SALARY: Special Investigator

**Ungraded
\$1,346.15 B/W--\$35,000.00 P/A**

The salary given will be determined by the qualification of the appointee.

**LOCATION: Office of the Attorney General, Saipan
Attorney General Investigative Division**

DUTIES:

Analyzes complaints or allegations, determines the scope, timing, and direction of an investigation, and identifies the issues involved and the type of evidence needed to comply with local and federal rules of evidence. Identifies and pursues investigative leads relating to cases under the criminal investigation and obtains the facts and evidence required to determine if fraud has occurred. Conducts interviews to gather information relating to cases under criminal investigation and determines probable cause. Locates, collects, evaluates, and secures evidence and maintains a legal chain of custody of evidence. Prepares and presents testimony clearly and concisely to the district court, grand jury, administrative hearing, and similar or related proceedings. Briefs attorneys and regulatory agencies on issues, facts, and testimony pursuant to cases under investigation. Prepares investigative reports, subpoenas, sworn statements, case tracking documents, and related documentation. Develops and utilizes sources of criminal intelligence and other sources, including confidential contacts. Conducts covert investigations and surveillance. Pursues, apprehends, and makes arrests for criminal violations established as the result of an investigation pursuant to the CNMI Code, within the authority of the investigative entity. Coordinates investigations with other law enforcement agencies, regulatory agencies, and other relevant entities and presents cases to attorneys of the proper venue. Conducts background investigations and law enforcement instructional programs. Coordinates surveillance activities and investigations with other local and federal law enforcement agencies. Performs related work as assigned.

QUALIFICATION REQUIREMENTS:

Any combination equivalent to a graduation from an accredited college or university with an Associate of Science degree (AS) in law enforcement, criminal justice or related field plus three (3) years of work related experience in the law enforcement field. Copy of degree, diploma, or official transcript and police clearance must be attached to the application.

CONDITIONAL REQUIREMENTS:

This position is **"COVERED"**; Appointee **IS** eligible to receive overtime payment for overtime hours performed pursuant to Part IV.B16 of the Personnel Service System Rules and Regulation (PSSR/R) and the Fair Labor Standards Act (FLSA).

NOTE: Education and training claimed under item 24(A) through (H) of the Application for Employment must be substantiated by an official school transcript, diploma or certificate. **FAILURE TO PROVIDE THE REQUIRED DOCUMENTS WILL RESULT IN AUTOMATIC DISQUALIFICATION.**

INTERESTED PERSONS SHOULD SEND THEIR CURRENT APPLICATION FORMS TO:

Office of Personnel Management
Springs Plaza, Gualo Rai
Saipan, MP 96950

Office of Personnel Management
Songsong Village
Rota, MP 96951

Office of Personnel Management
San Jose Village
Tinian, MP 96952